

# A G E N D A

## REGULAR MEETING OF THE ORANGE COUNTYWIDE OVERSIGHT BOARD

**TUESDAY, JULY 29, 2025, 8:30 AM**

**CITY OF ORANGE COUNCIL CHAMBERS**  
300 East Chapman Avenue  
Orange, California 92866

**HON. BRIAN PROBOLSKY**  
Chairman

**HON. NICHOLAS DUNLAP**  
Vice Chairman

**CHARLES BARFIELD**  
Board Member

**KRISTEN CAMUGLIA**  
Board Member

**LOUIS MCCLURE**  
Board Member

**DEAN WEST, CPA**  
Board Member

**HON. PHILLIP E. YARBROUGH**  
Board Member

Staff

Hon. Andrew N. Hamilton, CPA, Auditor-Controller  
Kathy Tavoularis  
Chris Nguyen

Counsel

Patrick K. Bobko

Clerk of the Board

Kathy Tavoularis

*The Orange Countywide Oversight Board welcomes you to this meeting. This agenda contains a brief general description of each item to be considered. The Board encourages your participation. If you wish to speak on an item contained in the agenda, please complete a Speaker Form identifying the item(s) and deposit it in the Speaker Form Return box located next to the Clerk. If you wish to speak on a matter which does not appear on the agenda, you may do so during the Public Comment period at the close of the meeting. Except as otherwise provided by law, no action shall be taken on any item not appearing in the agenda. Speaker Forms are located next to the Speaker Form Return box. When addressing the Board, please state your name for the record prior to providing your comments.*

**\*\*In compliance with the Americans with Disabilities Act, those requiring accommodation for this meeting should notify the Clerk of the Board 72 hours prior to the meeting at (714) 834-2458\*\***

*All supporting documentation is available for public review online at <https://ocauditor.gov/ob/> or in person in the office of the Auditor-Controller located at 1770 North Broadway, Santa Ana, California 92706 during regular business hours, 8:00 a.m. - 5:00 p.m., Monday through Friday*

# **A G E N D A**

## **REGULAR MEETING OF THE ORANGE COUNTYWIDE OVERSIGHT BOARD**

**8:30 A.M.**

1. Call to Order
2. Pledge of Allegiance
3. Approval of the Minutes from April 29, 2025, Regular Meeting
4. Adopt Resolution to Formally Dissolve the San Clemente Redevelopment Agency

### **COMMENTS & ADJOURNMENT:**

#### **PUBLIC COMMENTS:**

*At this time members of the public may address the Board on any matter not on the agenda but within the jurisdiction of the Board. The Board may limit the length of time each individual may have to address the Board.*

#### **STAFF COMMENTS:**

#### **BOARD COMMENTS:**

#### **CLOSED SESSION:**

CS-1. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION – Pursuant to Government Code  
Section 54956.9(d)(1):  
Number of Cases: One Case

### **ADJOURNMENT**

### **NEXT MEETING:**

Regular Meeting              September 30, 2025, 8:30 AM

**MINUTES  
REGULAR MEETING OF THE  
ORANGE COUNTYWIDE OVERSIGHT BOARD**

**April 29, 2025, 8:30 AM**

**1. CALL TO ORDER**

The regular meeting of the Orange Countywide Oversight Board was called to order at 8:32 AM on April 29, 2025, by Chairman Brian Probolsky, presiding officer.

Present:	6	Chairman:	Brian Probolsky
		Board Member:	Charles Barfield
		Board Member:	Kristen Camuglia
		Board Member:	Louis McClure
		Board Member:	Dean West
		Board Member:	Phillip E. Yarbrough

Absent:	1	Vice Chairman:	Nicholas Dunlap
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Also present: Kathy Tavoularis, Staff and Clerk of the Board; Patrick “Kit” Bobko, Legal Counsel; Chris Nguyen, Consultant; Cameron Wessel, Consultant.

**2. PLEDGE OF ALLEGIANCE**

Board Member Barfield led the Pledge of Allegiance.

**3. APPROVAL OF THE MINUTES FROM JANUARY 28, 2025, REGULAR MEETING**

Board Member Yarbrough moved, and Board Member Barfield seconded, to approve the minutes from the January 28, 2025, Regular Board meeting.

YES – Probolsky, Barfield, Camuglia, McClure, West, Yarbrough  
NO – None  
ABSENT – Dunlap

Board Member Yarbrough moved, and Board Member Barfield seconded, to suspend the rules to move Agenda Item No. 4 for discussion before recessing to Closed Session.

**4. ADOPT RESOLUTION REGARDING REQUEST BY SUCCESSOR AGENCIES TO DISSOVE**

A. San Clemente

Board Member Barfield moved, and Board Member Yarbrough seconded, to adopt the resolution regarding request by the San Clemente Successor Agency to dissolve.

YES – Probolsky, Barfield, Camuglia, McClure, West, Yarbrough

NO – None

ABSENT – Dunlap

## **CLOSED SESSION**

The Board adjourned to Closed Session at 8:34 AM.

CS-1. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION – Pursuant to Government Code Section 54956.9(d)(1):

Number of Cases: One Case

CS-2. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION – Pursuant to Government Code Section 54956.9(d)(4):

Number of Cases: One Case

The Board reconvened from Closed Session at 8:54 AM.

There was no reportable action from Closed Session.

## **5. ADOPT RESOLUTION REGARDING DIRECTION ON INQUIRIES PERTAINING PROPERTIES TO BE RETAINED FOR FUTURE DEVELOPMENT UNDER LONG RANGE PROPERTY MANAGEMENT PLAN AND RELATED COMPENSATION AGREEMENTS**

Board Member Yarbrough moved, and Board Member Camuglia seconded, to adopt the resolution regarding direction on inquiries pertaining to properties to be retained for future development under Long Range Property Management Plans and Related Compensation Agreements.

YES – Probolsky, Barfield, Camuglia, McClure, West, Yarbrough

NO – None

ABSENT – Dunlap

## **COMMENTS & ADJOURNMENT:**

### **PUBLIC COMMENTS:**

*None.*

STAFF COMMENTS:

Clerk Tavoularis reminded everyone that the next meeting is scheduled for July 29, 2025

Clerk Tavoularis reported that the Successor Agencies that still have properties include Anaheim, Fullerton, Garden Gove and La Habra.

Counsel Bobko asked for a Litigation Subcommittee be established.

Chairman Probolsky announced the Litigation Subcommittee be comprised of himself, and Vice Chairman Dunlap and Board Member Camuglia. The Board approved by acclimation.

BOARD COMMENTS:

Board Member West thanked staff for organizing the ROPS packets and asked if in the future the current year ROPS be enlarged for better reading.

ADJOURNMENT

Chairman Probolsky adjourned the meeting at 8:58 AM.

\_\_\_\_\_  
BRIAN PROBOLSKY  
CHAIRMAN OF THE ORANGE COUNTYWIDE OVERSIGHT BOARD

\_\_\_\_\_  
KATHY TAVOULARIS  
CLERK OF THE BOARD

\_\_\_\_\_  
DATE

# Orange Countywide Oversight Board

Agenda Item No. #4

Date: July 29, 2025

From: Successor Agency to the San Clemente Redevelopment Agency

Subject: Resolution of the Countywide Oversight Board in the Matter of the Formal Dissolution of the Successor Agency to the San Clemente Redevelopment Agency and Taking Related Actions

## **Recommended Action:**

Adopt resolution to formally dissolve the Successor Agency to the San Clemente Redevelopment Agency (the “Successor Agency”) and taking related actions.

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The Successor Agency’s Board of Directors (the “SA Board”) adopted its Resolution No. SA 25-01, on April 1, 2025, to request the Countywide Oversight Board’s approval of the formal dissolution of the Successor Agency. The Countywide Oversight Board adopted Resolution No. 25-013, on April 29, 2025, approving the request. The California State of Department of Finance (the “DOF”) issued its letter, dated May 21, 2025 (the “DOF Approval”), approving the Countywide Oversight Board resolution and the request.

Pursuant to HSC Section 34187(e), the Successor Agency must take the following steps within 100 days of the DOF’s approval:

- (1) dispose of all remaining assets and transfer the any proceeds to the County Auditor-Controller for distribution to the affected taxing entities.
- (2) send notification (the “Notification”) to the Countywide Oversight Board that it has complied with such disposition and transfer of proceeds.

The Countywide Oversight Board has received a copy of Resolution No. SA 25-01, adopted by the SA Board on April 1, 2025 (the “SA Final Resolution”). The SA Final Resolution serves as the Notification to the Countywide Oversight Board for the purposes of HSC Section 34187(e).

Per HSC Section 34187(f), upon receipt of the Notification, the Countywide Oversight Board must verify that, with respect to the Successor Agency, all obligations have been retired or paid off, all outstanding litigation has been resolved, and all remaining assets have been disposed of with any proceeds remitted to the County Auditor-Controller for distribution to the affected taxing entities. Within 14 days of verification, the Countywide Oversight Board must adopt a final resolution to dissolve the Successor Agency, which will become effective immediately.

In SA Resolution No. 25-01, the SA Board found and determined that: (i) all of the Successor Agency’s obligations have been retired or paid off, (ii) there is no outstanding litigation to which the Successor Agency is a party, and (iii) all of the Successor Agency’s assets have been disposed of. Attachment 2 is the unaudited final accounting of the Successor Agency funds, as of July 1, 2025, showing that the Successor Agency has no outstanding assets or obligations. Included

## **Orange Countywide Oversight Board**

within Attachment 2 is documentation of the transfer of residual funds, in the amount of \$14,950.76, to the County Auditor-Controller on June 9, 2025.

It is recommended that the Countywide Oversight Board adopt the attached final resolution to formally dissolve the Successor Agency.

### Impact on Taxing Entities:

In conjunction with the retirement and pay-off of all of the Successor Agency's enforceable obligation and the dissolution of the Successor Agency, all statutory and contractual pass-through payments relating to the project areas of the former Redevelopment Agency of the City of San Clemente will cease and no further property tax will be allocated to the Successor Agency's Redevelopment Property Tax Trust Fund.

### Staff Contact(s):

Brian Brower, City of San Clemente Chief Administrative Officer

### Attachments:

Attachment 1 - Proposed Oversight Board Resolution (with Successor Agency Board Resolution No. SA 25-01, as Exhibit A).

Attachment 2 - Final Accounting of the Successor Agency funds.

## RESOLUTION OF THE ORANGE COUNTYWIDE OVERSIGHT BOARD

### RESOLUTION NO. 25015

#### IN THE MATTER OF THE FORMAL DISSOLUTION OF THE SUCCESSOR AGENCY TO THE SAN CLEMENTE REDEVELOPMENT AGENCY AND TAKING RELATED ACTIONS

**WHEREAS**, pursuant to AB X1 26 (enacted in June 2011) and the California Supreme Court's decision in *California Redevelopment Association, et al. v. Ana Matosantos, et al.*, 53 Cal. 4th 231 (2011), the Redevelopment Agency of the City of San Clemente (the "**Former Agency**") was dissolved as of February 1, 2012, and the Successor Agency to the San Clemente Redevelopment Agency (the "**Successor Agency**") was constituted; and

**WHEREAS**, pursuant to Section 34179(j) of the California Health and Safety Code ("**HSC**"), commencing on and after July 1, 2018, the Orange Countywide Oversight Board (the "**Countywide Oversight Board**") has jurisdiction over the Successor Agency; and

**WHEREAS**, the Successor Agency is tasked with winding down the Former Agency's affairs; and

**WHEREAS**, pursuant to HSC Section 34187(b), the Successor Agency shall submit to the Countywide Oversight Board a request, with a copy to the Orange County Auditor-Controller (the "**County Auditor-Controller**") to formally dissolve the Successor Agency within 30 days of meeting the following criteria (collectively, the "**Dissolution Criteria**");

- (i) all enforceable obligations have been retired or paid off,
- (ii) all real property has been disposed of pursuant to HSC Section 34181 or 34191.4, and
- (iii) all outstanding litigation has been resolved.; and

**WHEREAS**, the Countywide Oversight Board received a copy of Resolution No. SA 25-01, adopted on April 29, 2025 (the "**SA Request Resolution**"), by the Board of Directors (the "**SA Board**") of the Successor Agency, which is set forth in Exhibit A attached hereto; and

**WHEREAS**, by adoption of SA Resolution, the SA Board found and determined that the Successor Agency have met the Dissolution Criteria and requested the Countywide Oversight Board to approve and direct the Successor Agency's formal dissolution; and

**WHEREAS**, pursuant to HSC Section 34187(b), the Countywide Oversight Board shall approve the Successor Agency's dissolution request within 30 days and, further, shall submit such request to the California State Department of Finance (the "**DOF**"); and



**WHEREAS**, the Countywide Oversight Board adopted Resolution No. 25-013, on April 29, 2025 (the “**OB Approving Resolution**”), approving the Successor Agency’s request to formally dissolve; and

**WHEREAS**, the DOF issued its letter, dated May 21, 2025 (the “**DOF Approval**”), approving the OB Approval Resolution; and

**WHEREAS**, pursuant to HSC Section 34187(e), within 100 days of the issuance of the DOF’s Approval, the Successor Agency shall dispose of all remaining assets as directed by the Countywide Oversight Board and the proceeds of such disposition shall be transferred to the County Auditor-Controller (the “**Final Transfer**”); and

**WHEREAS**, the Successor Agency’s remaining assets consisted only of the residual amount remaining after payment of all obligations listed on final ROPS; and

**WHEREAS**, the Final Transfer was accomplished by the transfer of the residual funds, in the amount of \$14,950.76, to the County Auditor-Controller on June 9, 2025; and

**WHEREAS**, pursuant to HSC Section 34187(f), upon notification of the Final Transfer, the Countywide Oversight Board shall: (i) make a verification (the “**Verification**”) all of the Successor Agency’s obligations have been retired or paid off, all outstanding litigation has been resolved, and all remaining assets have been disposed of with any proceeds remitted to the County Auditor-Controller for distribution to the affected taxing entities; and (ii) within 14 days of Verification, adopt a final resolution of dissolution for the Successor Agency, which shall be effective immediately; and

**WHEREAS**, the Countywide Oversight Board has completed the Verification;

NOW, THEREFORE, BE IT RESOLVED THAT THE ORANGE COUNTYWIDE OVERSIGHT BOARD:

**SECTION 1.** The Recitals set forth above are true and correct and are incorporated into the Resolution by this reference.

**SECTION 2.** The Countywide Oversight Board hereby finds, determines and verifies that, with respect to the Successor Agency, all of the Successor Agency’s obligations have been retired or paid off, all outstanding litigation has been resolved, and all remaining assets have been disposed of with any proceeds remitted to the County Auditor-Controller for distribution to the affected taxing entities.

**SECTION 3.** The Successor Agency is hereby dissolved.

**SECTION 4.** The Clerk of the Countywide Oversight Board is hereby directed to send copies of this Resolution to the City of San Clemente, the County Auditor-Controller, the State Controller’s Office, and the DOF by electronic means and in a manner of each entity’s choosing

**SECTION 5.** The approval of this Resolution does not commit the Countywide Oversight Board to any action that may have a significant effect on the environment. As a result, such action does not constitute a project subject to the requirements of the California Environmental Quality Act (California Public Resources Code Section 21000 *et seq.*).

**SECTION 6.** If any provision of this Resolution or the application of any such provision to any person or circumstance is held valid, such invalidity shall not affect other provisions or applications of this Resolution that can be given effect without the invalid provision or application, and to this end the provisions of this Resolution are severable. The Countywide Oversight Board declares that the Countywide Oversight Board would have adopted this Resolution irrespective of the invalidity of any particular portion of this Resolution.

**SECTION 7.** Pursuant to HSC Section 34187(f), this Resolution shall become effective immediately upon adoption.

**SECTION 8.** The Clerk of the Countywide Oversight Board shall certify to the adoption of this Resolution.

The foregoing was passed and adopted by the following vote of the Orange Countywide Oversight Board on the 29 day of July, 2025.

EXHIBIT A

Successor Agency Resolution No. SA 25-01

(attached)

RESOLUTION NO. SA 25-01

A RESOLUTION OF THE SUCCESSOR AGENCY TO THE  
SAN CLEMENTE REDEVELOPMENT AGENCY  
REQUESTING ORANGE COUNTYWIDE OVERSIGHT BOARD  
ACTION TO FORMALLY DISSOLVE THE SUCCESSOR  
AGENCY, CONDITIONED UPON APPROVAL BY THE  
OVERSIGHT BOARD AND CALIFORNIA DEPARTMENT OF  
FINANCE, AND TAKING RELATED ACTIONS

WHEREAS, the Successor Agency to the San Clemente Redevelopment Agency ("Successor Agency") has been duly created and existing in accordance with applicable law, including Part 1.85 (commencing with Section 34170) of Division 24 of the Health and Safety Code (the "Dissolution Law"), as the successor-in-interest by operation of law of the former San Clemente Redevelopment Agency ("RDA"); and

WHEREAS, the Successor Agency is tasked with winding down the RDA's affairs;  
and

WHEREAS, pursuant to Section 34179(j) of the California Health and Safety Code ("HSC"), from and after July 1, 2018, the Orange Countywide Oversight Board (the "Oversight Board") is the oversight board for the Successor Agency; and

WHEREAS, in accordance with the Dissolution Law, the Successor Agency has over the years duly submitted the Recognized Obligation Payment Schedule ("ROPS") to the Oversight Board to the Successor Agency ("Oversight Board") and California Department of Finance ("DOF" or "department"), which have duly been approved by the Oversight Board and DOF; and

WHEREAS, in accordance with the Dissolution Law, all "enforceable obligations" (as defined in Health and Safety Code section 34171(d)) of the former RDA have been paid off pursuant to the duly approved ROPS; and

WHEREAS, pursuant to Health and Safety Code section 34187(b) in the Dissolution Law ("Section 34187(b)"), "When all of the enforceable obligations have been retired or paid off, all real property has been disposed of pursuant to Section 34181 or 34191.4, and all outstanding litigation has been resolved, the successor agency shall, within 30 days of meeting the aforementioned criteria, submit to the oversight board a request, with a copy of the request to the county auditor-controller, to formally dissolve the successor agency, and the oversight board shall approve the request within 30 days, and shall submit the request to the department"; and

WHEREAS, the Successor Agency meets all criteria in Section 34187(b) to request and process to completion the formal dissolution of the Successor Agency; and

WHEREAS, the Successor Agency prefers to commence the process to formally dissolve at this time in accordance with the Dissolution Law.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Successor Agency to the San Clemente Redevelopment Agency, as follows:

Section 1. The Recitals above are true and correct and comprise a substantive part on this Resolution and are hereby incorporated fully herein by this reference.

Section 2. The Board of Directors hereby finds and determines that all of the Dissolution Criteria set forth in HSC Section 34187(b) for the Successor Agency's dissolution have been met.

Section 3. The Board of Directors, pursuant to Section 34187(b), hereby requests that the Oversight Board adopt a resolution (the "OB Resolution") approving the Successor Agency's request to formally dissolve and commence the process to formally dissolve the Successor Agency.


Section 4. The Board of Directors hereby authorizes and directs the officers and the other staff members of the Successor Agency to take any other or further actions on behalf of the Successor Agency and execute such documents, as may be necessary or appropriate, to implement the request and satisfy the conditions of formal dissolution, as provided for in this Resolution. The authorization and direction in this section includes but is not limited to the submittal of a copy this Resolution to the County Auditor-Controller in accordance with Section 34187(b), and submittal and execution of any documents as may be requested by the Oversight Board or DOF.

Section 5. If any provisions of this Resolution or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of this Resolution that can be given effect without the invalid provision or application, and to this end the provisions of this Resolution are severable. The Board of Directors hereby declares that it would have adopted this Resolution irrespective of the invalidity of any particular portion thereof.

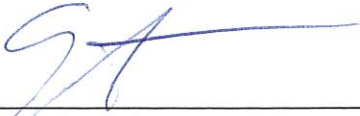
Section 6. The Secretary shall certify to the passage and adoption of this Resolution and submit it to the Oversight Board.

PASSED AND ADOPTED this 1st day of April, 2025.

ATTEST:

  
Secretary of the Successor Agency

Laura Campagnolo

  
Chair of the Board of the  
Successor Agency to the San  
Clemente Redevelopment  
Agency Steve Knoblock

STATE OF CALIFORNIA     )  
COUNTY OF ORANGE     ) §  
CITY OF SAN CLEMENTE    )

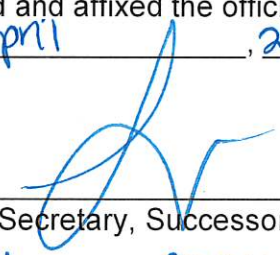
I, LAURA CAMPAGNOLO, Secretary of the Successor Agency to the San Clemente Redevelopment Agency, do hereby certify that Resolution No. SA 25-01 was adopted at a special meeting of the Board of Directors of the Successor Agency to the San Clemente Redevelopment Agency held on the 1st day of April, 2025, by the following vote:

AYES: CABRAL, ENMEIER, LOEFFLER, WU, CHAIR KNOBLOCK

NOES: NONE

ABSENT: NONE

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of San Clemente, California, this 1<sup>st</sup> day of April, 2025.

  
\_\_\_\_\_  
Secretary, Successor Agency  
Laura Campagnolo

Approved as to form:

  
\_\_\_\_\_  
Elizabeth A. Mitchell, General Counsel

CITY OF SAN CLEMENTE  
Unaudited Statement of Changes in Fiduciary Net Position  
For the Year Ended June 30, 2025

	Private Purpose Trust Fund RDA Successor Agency Trust
Additions:	
Property tax	98,950
Total Additions	98,950
Deductions:	
RDA County Passthrough Expense	14,951
Total Deductions	14,951
Change in net position	83,999
Net position - Beginning of Year	(83,999)
Net position - End of Year	\$ 0



Gavin Newsom ■ Governor

915 L Street ■ Sacramento CA ■ 95814-3706 ■ [www.dof.ca.gov](http://www.dof.ca.gov)

Transmitted via e-mail

May 21, 2025

Brian Brower, Assistant City Manager  
City of San Clemente  
100 Avenida Presidio  
San Clemente, CA 92672

### **Approval of Redevelopment Successor Agency Dissolution**

The City of San Clemente Successor Agency (Agency) notified the California Department of Finance (Finance) of its April 29, 2025 Oversight Board (OB) resolution on May 1, 2025 requesting to dissolve the Agency. Pursuant to Health and Safety Code (HSC) section 34187 (d), Finance has completed its review of the OB action.

Based on our review and application of the law, and documentation and representations made by the City of San Clemente officials, OB Resolution 25-013, approving the dissolution of the Agency, is approved. It is our understanding the Agency has met the conditions per HSC section 34187 (b) as follows:

- All enforceable obligations identified in the Recognized Obligation Payment Schedule have been retired or paid off.
- All real property has been disposed of pursuant to HSC section 34181 or 34191.4.
- All outstanding litigation has been resolved.

Pursuant to HSC section 34187 (e), within 100 days upon receipt of this letter, the Agency shall dispose of any remaining assets as directed by the OB and proceeds from asset dispositions are to be transferred to the County-Auditor Controller. In addition, the Agency is to notify the OB of its compliance related to any remaining assets. Upon notification of Agency's compliance, and within 14 days of verification, the OB shall submit to Finance a final resolution of the Agency's dissolution which shall be effective immediately.

Please direct inquiries to [RedevelopmentAdministration@dof.ca.gov](mailto:RedevelopmentAdministration@dof.ca.gov).

Sincerely,

Cheryl L. McCormick, CPA  
Chief, Office of State Audits and Evaluations

cc: Sheryl Mariano, Finance Manager, City of San Clemente  
Samantha Nguyen, Fiscal Analyst, Property Tax Unit, Orange County  
Kathy Tavoularis, Countywide Oversight Board Representative



**May 16, 2025**

**VIA ELECTRONIC MAIL: KATHY.TAVOULARIS@AC.OCGOV.COM**

Kathy Tavoularis  
Orange County Oversight Board Manager  
1770 N. Broadway  
Santa Ana, California 92706

Re: City of San Clemente Successor Agency

Dear Ms. Tavoularis:

I serve as the City Attorney for the City of San Clemente and general counsel to the Successor Agency to the San Clemente Redevelopment Agency ("Successor Agency"). This letter will confirm that, as of this date, our office is not aware of any pending litigation involving the Successor Agency.

Sincerely,

BURKE, WILLIAMS & SORENSEN, LLP

  
Elizabeth A. Mitchell

EAM:CS

cc: Brian Brower, Assistant City Manager via email at browerb@san-clemente.org

CITY OF SAN CLEMENTE

ACCOUNTS PAYABLE CHECK

NO. 605213

INVOICE NUMBER	DATE	P.O. NUMBER	DESCRIPTION	DISCOUNT	AMOUNT
052125	05/21/2025		RDA SUCCESSOR AGENCY FUND	0.00	14,950.76
Total:					14,950.76

PLEASE DETACH BEFORE DEPOSITING



CITY OF  
**SAN CLEMENTE**  
910 CALLE NEGOCIO  
SAN CLEMENTE, CA 92673

Bank of the West  
641 Camino De Los Mares c-130  
San Clemente, CA 92673

90-78  
1211

VENDOR NUMBER	DATE	CHECK NUMBER	CHECK AMOUNT
007356	06/06/2025	605213	14,950.76

**PAY** Fourteen Thousand Nine Hundred Fifty Dollars and Seventy Six Cents

Void after 90 days from the date of issue

**NON-NEGOTIABLE**

TO THE  
ORDER  
OF  
ORANGE, COUNTY OF  
AUDITOR - CONTROLLER  
PO BOX 567  
SANTA ANA, CA 92702

**NON-NEGOTIABLE**

COPY

COPY

COPY

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COPY

# City of San Clemente Request for Payment



**Payee** ORANGE COUNTY OF  
AUDITOR - CONTROLLER  
PO BOX 567  
SANTA ANA, CA 92702

**Standing PO:**  
**Vendor Number:** 007356  
**Date:** 5/30/25  
**Dept/Division:**

## In Payment for the Following

RDA Successor Agency Fund

Description	Amount	GL Account Number	Invoice No.	Invoice Date
RDA Successor Agency Fund	14,950.76	187-865-48352-000-00000	052125	5/21/25

<tab in invoice date to add row>



I certify that this expenditure is necessary and within budget allowance.

Complete the following if payment is for contract or professional services (If Not Applicable, put "N/A"):

Contract/Purchase Order Amount	
Payments To Date (include current request)	
Remaining Balance	

Department Head or Authorized Signature

Sheryl Mariano

Authorized Individual (Printed name)

Finance Department Audit



Gavin Newsom ■ Governor

915 L Street ■ Sacramento CA ■ 95814-3706 ■ [www.dof.ca.gov](http://www.dof.ca.gov)

Transmitted via e-mail

May 21, 2025

Brian Brower, Assistant City Manager  
City of San Clemente  
100 Avenida Presidio  
San Clemente, CA 92672

### Approval of Redevelopment Successor Agency Dissolution

The City of San Clemente Successor Agency (Agency) notified the California Department of Finance (Finance) of its April 29, 2025 Oversight Board (OB) resolution on May 1, 2025 requesting to dissolve the Agency. Pursuant to Health and Safety Code (HSC) section 34187 (d), Finance has completed its review of the OB action.

Based on our review and application of the law, and documentation and representations made by the City of San Clemente officials, OB Resolution 25-013, approving the dissolution of the Agency, is approved. It is our understanding the Agency has met the conditions per HSC section 34187 (b) as follows:

- All enforceable obligations identified in the Recognized Obligation Payment Schedule have been retired or paid off.
- All real property has been disposed of pursuant to HSC section 34181 or 34191.4.
- All outstanding litigation has been resolved.

Pursuant to HSC section 34187 (e), within 100 days upon receipt of this letter, the Agency shall dispose of any remaining assets as directed by the OB and proceeds from asset dispositions are to be transferred to the County-Auditor Controller. In addition, the Agency is to notify the OB of its compliance related to any remaining assets. Upon notification of Agency's compliance, and within 14 days of verification, the OB shall submit to Finance a final resolution of the Agency's dissolution which shall be effective immediately.

Please direct inquiries to [RedevelopmentAdministration@dof.ca.gov](mailto:RedevelopmentAdministration@dof.ca.gov).

Sincerely,

Cheryl L. McCormick, CPA  
Chief, Office of State Audits and Evaluations

cc: Sheryl Mariano, Finance Manager, City of San Clemente  
Samantha Nguyen, Fiscal Analyst, Property Tax Unit, Orange County  
Kathy Tavoularis, Countywide Oversight Board Representative



**Anderson, Melissa**

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**From:** Mariano, Sheryl  
**Sent:** Friday, May 30, 2025 12:32 AM  
**To:** Anderson, Melissa  
**Subject:** Fwd: San Clemente OB 25-013  
**Attachments:** San Clemente Initial Agency Dissolution Approval.pdf

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Hi Melissa,

Can you please prepare a request for payment for the county of Orange and attach the attached document with it. The vendor will be to:

**Orange County Auditor-Controller**

**Attn: Property Tax Unit**

**P.O. Box 567**

**Santa Ana, CA 92702**

When mailing the check, please use a certified mail with a tracking number. Let me know the tracking number so that I can send it to the county.

I will send you the account number it should come from in morning.

Thanks,

Sheryl

Sent from my iPhone

Begin forwarded message:

**From:** Redevelopment Administration <RedevelopmentAdministration@dof.ca.gov>  
**Date:** May 21, 2025 at 1:06:54 PM PDT

**To:** "Brower, Brian" <BrowerB@san-clemente.org>, "Mariano, Sheryl" <MarianoS@san-clemente.org>, samantha.nguyen@ac.ocgov.com, kathy.tavoularis@ac.ocgov.com

**Subject: San Clemente OB 25-013**

You don't often get email from redevelopmentadministration@dof.ca.gov. [Learn why this is important](#)

The Successor Agency notified the California Department of Finance of its Oversight Board (OB) action. Please see the attached letter from Finance.

Department of Finance  
Redevelopment Agency Administration

## **Anderson, Melissa**

---

**From:** Mariano, Sheryl  
**Sent:** Friday, May 30, 2025 8:24 AM  
**To:** Anderson, Melissa  
**Cc:** Chang, Lisa  
**Subject:** Check to the County

Good Morning Melissa,

Please process a RFP for the County for the amount of \$14,950.76 from 187-865-48352-000-00000.

Lisa – The account she will be processing the payment for will have no budget so it will pop up as a negative. It is ok in this case. We are closing out this fund, and need to pay the county their portion.

Let me know if you have any questions.

Thanks,  
Sheryl

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Return Receipt			\$4.10
Tracking #:			9590 9402 6810 1074 5904 10
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<input type="checkbox"/> Certified Mail Restricted Delivery	\$0.00
<input type="checkbox"/> Adult Signature Required	\$0.00
<input type="checkbox"/> Adult Signature Restricted Delivery	\$0.00

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See Reverse for Instructions



7021 0950 0001 6580 0413

**From:** [Brower, Brian](#)  
**To:** [Carter, Jennifer](#); [PT-TASS](#)  
**Cc:** [Tavoularis, Kathy](#)  
**Subject:** RE: [External] Dissolution of Successor Agency to the San Clemente Redevelopment Agency  
**Date:** Thursday, June 26, 2025 4:43:29 PM  
**Attachments:** [image001.png](#)

**Attention:** This email originated from outside the County of Orange. Use caution when opening attachments or links.

Jennifer,

Thank you for your assistance.

Brian Brower  
Chief Administrative Officer/Assistant City Manager  
City of San Clemente  
O: (949) 361-8259  
M: (949) 283-3721

**From:** Carter, Jennifer <[Jennifer.Carter@boe.ca.gov](mailto:Jennifer.Carter@boe.ca.gov)>  
**Sent:** Thursday, June 26, 2025 4:16 PM  
**To:** Brower, Brian <[BrowerB@san-clemente.org](mailto:BrowerB@san-clemente.org)>; PT-TASS <[TASS@boe.ca.gov](mailto:TASS@boe.ca.gov)>  
**Subject:** RE: [External] Dissolution of Successor Agency to the San Clemente Redevelopment Agency

You don't often get email from [jennifer.carter@boe.ca.gov](mailto:jennifer.carter@boe.ca.gov). [Learn why this is important](#)  
Hi Brian,

Everything you've submitted looks to be complete. I will update the 400 TA with a few additional details below for our records here at BOE. Our team will send you a letter officially acknowledging this submitted filing and then process the dissolution for the 2026/2027 tax roll year.

Attached for your records are the Tax Rate Area codes impacted by this dissolution.

BOE-400-TA REV. 5 (9-24)				STATE OF CALIFORNIA BOARD OF EQUALIZATION	
STATEMENT OF BOUNDARY CHANGE					
Please mail to: California State Board of Equalization, Tax Area Services Section, MIC-59, P.O. Box 942879, Sacramento, CA 94279-0059. <a href="http://www.boe.ca.gov">www.boe.ca.gov</a>					
				BOE File Number: _____	
COUNTY	COUNTY NUMBER	ACREAGE	FEE	RES./ORD. NUMBER	
Orange County	30				
CONDUCTING AUTHORITY				LAFCO. RES.	
City of San Clemente					
SHORT FORM DESIGNATION				EFFECTIVE DATE	
DISSOLUTION OF THE SAN CLEMENTE REDEVELOPMENT AGENCY					
1. TYPE OF ACTION					
<input type="checkbox"/> City—Annexation (02)	<input type="checkbox"/> District—Formation (09)	<input type="checkbox"/> District—Name Change (11)	<input type="checkbox"/> School District—Unification (18)		
<input type="checkbox"/> City—Detachment (14)	<input type="checkbox"/> District—Annexation (01)	<input type="checkbox"/> Reorganization (12)	<input type="checkbox"/> School District—Thompson Unified (19)		
<input type="checkbox"/> City—Incorporation (04)	<input type="checkbox"/> District—Detachment (07)	<input type="checkbox"/> School District—Transfer of Territory (13)			
<input type="checkbox"/> Consolidation of TRA's (06)	<input type="checkbox"/> District—Consolidation (05)	<input type="checkbox"/> School District—Merger (17)			
<input type="checkbox"/> County Boundary Change (16)	<input checked="" type="checkbox"/> District—Dissolution/Removal from Board Roll (08)				
2. PRINCIPAL CITY/DISTRICT(S) AFFECTED BY ACTION (ENTER DISTRICT NAME(S))					
<del>Successor Agency to the San Clemente Redevelopment Agency</del>					
SAN CLEMENTE-NO. 01 - Redevelopment District					
3. AFFECTED TERRITORY					

Thank you!

**Jennifer Carter, Research Data Specialist**

California State Board of Equalization

Tax Area Services Section (GIS)

1-916-274-3262 Office

[Jennifer.Carter@boe.ca.gov](mailto:Jennifer.Carter@boe.ca.gov)

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**From:** Brower, Brian <[BrowerB@san-clemente.org](mailto:BrowerB@san-clemente.org)>

**Sent:** Thursday, June 26, 2025 8:26 AM

**To:** PT-TASS <[TASS@boe.ca.gov](mailto:TASS@boe.ca.gov)>

**Subject:** [External] Dissolution of Successor Agency to the San Clemente Redevelopment Agency

You don't often get email from [browerb@san-clemente.org](mailto:browerb@san-clemente.org). [Learn why this is important](#)

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Hello,

We are seeking to notify the Board of Equalization that the Successor Agency to the San Clemente Redevelopment Agency has received approval from the Orange Countywide Oversight Board and the California Department of Finance to dissolve. Please advise whether the attached documents, specifically form 400ta, are sufficient, and whether they need to be submitted in hard copy via traditional mail.

Sincerely,

Brian Brower

Chief Administrative Officer/Assistant City Manager

City of San Clemente

(949) 361-8259

## San Clemente Successor Agency

### Dissolution Timeline

Actual Date	Legal Deadline	Action	Documents
January 2025		Last enforceable obligation of the San Clemente Successor Agency paid off	
April 1, 2025	Within 30 days (May 1, 2025)	San Clemente Successor Agency votes to request dissolution HSC §34187(b)	Staff Report to SCSA Resolution of SCSA
April 29, 2025	Within 30 days of April 1 <b>(Tuesday, April 29, 2025)</b>	Orange Countywide Oversight Board votes for the dissolution request and submits it to the Department of Finance HSC §34187(b)	Staff Report to Approve to OB Resolution of OB to Approve, with Reso of SCSA Attached
May 29, 2025	Within 30 days of Approved OB Resolution sent to DOF by SA (Date TBD) (Next meeting is July 29)	California Department of Finance approves or rejects dissolution request HSC §34187(d)	Staff Report re: final Reso to OB Resolution of OB to Formally Dissolve, with Reso of SCSA Attached
	Within 100 days of DOF approval	San Clemente Successor Agency must dispose of any remaining assets as directed by the Orange Countywide Oversight Board and then notifies the board of completion of disposal HSC §34187(e)	Formal Letter to BOE, CC Kathy T, notifying of dissolution.  Fill out the BOE-400TA form and submit it to BOE. Send Copy to Kathy T upon notification from BOE.  Letter to Kathy T from SA Attorney confirming no litigation.  Notification of Remaining funds to Auditor Controller and Kathy T.
	No deadline specified	Orange Countywide Oversight Board verifies that all San Clemente obligations have been retired or paid off, all outstanding litigation has been resolved, and all remaining assets	

		have been disposed of HSC §34187(f)	
JULY 29, 2025	Within 14 days of Oversight Board verification	Orange Countywide Oversight Board adopts resolution to formally dissolve San Clemente Successor Agency, which will take effect immediately upon vote of the Orange Countywide Oversight Board. HSC §34187(f)	SA submits approved OB Resolution to DOF
	No deadline specified (Despite the lack of a deadline, this ought to be done promptly)	The Orange Countywide Oversight Board and the SA transmits copies of the dissolution resolution to the City of San Clemente (not the now-dissolved San Clemente Successor Agency), Orange County Auditor-Controller, California State Controller, and California Department of Finance to officially notify these entities of the dissolution. HSC §34187(f)	When DOF responds with their FINAL approval – the SA is officially DISSOLVED

SA must confirm when and how much is the remaining funds that will be transferred to AC for distribution so it can be coordinated with TTC?

Inform the SA to fill out the BOE-400TA form and submit it to BOE before **Dec 1, 2025** so that it can be properly removed from the Board roll.

<https://www.boe.ca.gov/proptaxes/pdf/400ta.pdf>

The Oversight Board should provide its non-ROPS resolutions (e.g. the dissolution resolutions) to the DOF as described here:

[https://www.dof.ca.gov/Programs/Redevelopment/RDA\\_Dissolution\\_QandA/documents/Exhibit\\_6-OB\\_Resolutions.pdf](https://www.dof.ca.gov/Programs/Redevelopment/RDA_Dissolution_QandA/documents/Exhibit_6-OB_Resolutions.pdf)