

## INTERNAL AUDIT DEPARTMENT

#### **COUNTY OF ORANGE**

2005 Recipient of the Institute of Internal Auditors Award for Recognition of Commitment to Professional Excellence, Quality and Outreach

Integrity • Objectivity • Independence

# REPORT ON REVIEW OF THE STATEMENT OF ASSETS HELD BY THE COUNTY TREASURY

AS OF MARCH 31, 2007

AUDIT NUMBER: 2610 REPORT DATE: May 30, 2007

Audit Director: Peter Hughes, Ph.D., CPA
Deputy Director: Eli Littner, CPA, CIA

Senior Audit Manager: Alan Marcum, MBA, CPA, CIA

Audit Manager: Kenneth Wong, CPA, CIA

## REPORT ON REVIEW OF THE STATEMENT OF ASSETS HELD BY THE COUNTY TREASURY

#### **AS OF MARCH 31, 2007**

#### **TABLE OF CONTENTS**

Transmittal Letter	i
INDEPENDENT AUDITOR'S REPORT	. 1
Statement of Assets Held by the County Treasury as of March 31, 2007	. 3

#### COUNTY OF ORANGE BOARD OF SUPERVISORS'

#### INTERNAL AUDIT DEPARTMENT

# Independence Objectivity Integrity



Providing Facts and Perspectives Countywide

## OFFICE OF THE DIRECTOR DR. PETER HUGHES

PH.D., MBA, CPA,

Certified Compliance & Ethics Professional (CCEP) Certified Information Technology Professional (CITP) Certified Internal Auditor (CIA) Certified Fraud Examiner (CFE)

E-MAIL: peter.hughes@iad.ocgov.com

ELI LITTNER
DEPUTY DIRECTOR
CPA, CIA, CFE,

Certified Fraud Specialist (CFS), Certified Information Systems Auditor (CISA)

> MICHAEL J. GOODWIN SENIOR AUDIT MANAGER CPA, CIA

> ALAN MARCUM SENIOR AUDIT MANAGER MBA, CPA, CIA, CFE

AUTUMN MCKINNEY
SENIOR AUDIT MANAGER
CPA, CIA, CISA
Certified Government Financial Manager
(CGFM)

HALL OF FINANCE & RECORDS 400 CIVIC CENTER DRIVE WEST BUILDING 12, ROOM 232 SANTA ANA, CA 92701

www.ocgov.com/audit

(714) 834-5475 (714) 834-2880 Fax

OC FRAUD HOTLINE (714) 834-3608

#### **Transmittal Letter**

Audit No. 2610

May 30, 2007

TO: Members, Board of Supervisors

FROM: Dr. Peter Hughes, CPA, Different Internal Audit Department

SUBJECT: Report on Review of the Statement of Assets Held by the

County Treasury, As of March 31, 2007

At the request of the Auditor-Controller, we have completed our Report on Review of the Statement of Assets held by the County Treasury as of March 31, 2007.

Other recipients of this report:

Members, Audit Oversight Committee
Thomas G. Mauk, County Executive Officer
David E. Sundstrom, Auditor-Controller
Jan Grimes, Assistant Auditor-Controller, Central Operations
Chriss W. Street, Treasurer-Tax Collector
Brett R. Barbre, Chief Assistant Treasurer-Tax Collector
Paul C. Gorman, Assistant Treasurer-Tax Collector, Treasury
Foreperson, Grand Jury

Darlene J. Bloom, Clerk of the Board of Supervisors

#### COUNTY OF ORANGE BOARD OF SUPERVISORS'

#### INTERNAL AUDIT DEPARTMENT

## Independence Objectivity Integrity



Providing Facts and Perspectives Countywide

#### OFFICE OF THE DIRECTOR

#### **DR. PETER HUGHES**

PH.D., MBA, CPA,

Certified Compliance & Ethics Professional (CCEP) Certified Information Technology Professional (CITP) Certified Internal Auditor (CIA) Certified Fraud Examiner (CFE)

E-MAIL: peter.hughes@iad.ocgov.com

ELI LITTNER
DEPUTY DIRECTOR
CPA, CIA, CFE,
Certified Fraud Specialist (CFS),
Certified Information Systems Auditor (CISA)

MICHAEL J. GOODWIN SENIOR AUDIT MANAGER CPA, CIA

ALAN MARCUM SENIOR AUDIT MANAGER MBA, CPA, CIA, CFE

AUTUMN MCKINNEY
SENIOR AUDIT MANAGER
CPA, CIA, CISA
Certified Government Financial Manager
(CGFM)

HALL OF FINANCE & RECORDS 400 CIVIC CENTER DRIVE WEST BUILDING 12, ROOM 232 SANTA ANA, CA 92701

www.ocgov.com/audit

(714) 834-5475 (714) 834-2880 Fax

OC FRAUD HOTLINE (714) 834-3608

#### INDEPENDENT AUDITOR'S REPORT

Audit No. 2610

May 23, 2007

Members, Board of Supervisors Hall of Administration Building 10 Civic Center Plaza Santa Ana, CA 92701

Pursuant to Government Code §26920(a), we have reviewed the accompanying Statement of Assets Held by the County Treasury as of March 31, 2007 (financial statement) in accordance with the International Standards for the Professional Practice of Internal Auditing issued by the Institute of Internal Auditors. All information included in this financial statement is the representation of the management of the Treasurer's Office.

The Treasurer prepared a statement showing the amount and type of assets in the County Treasury as of March 31, 2007. Our review included:

- (1) Counting cash in the County Treasury and confirming cash and investments held on behalf of the Treasurer.
- (2) Verifying that the records of the County Treasury and Auditor-Controller are reconciled for cash and investment accounts.

Based on our review, with the exception of the matter described in the following paragraph, we are not aware of any material modifications that should be made to the accompanying financial statement prepared on the cash basis, as modified, which is a comprehensive basis of accounting other than United States generally accepted accounting principles.

Management has elected to omit all disclosures included in a financial statement prepared on the cash basis, as modified. If the omitted disclosures were included in the financial statement, they might influence the user's conclusions about the Treasurer's assets. Accordingly, this financial statement is not designed for those who are not informed about such matters.

Members, Board of Supervisors May 23, 2007 Page 2

This report is intended for the information of the management of the County of Orange Auditor-Controller. However, this report is a matter of public record and its distribution is not limited.

Sincerely,

Dr. Peter Hughes, CPA Director, Internal Audit

#### Attachment

Distribution Pursuant to Audit Oversight Procedure No. 1:

Members, Audit Oversight Committee

Thomas G. Mauk, County Executive Officer

David E. Sundstrom, Auditor-Controller

Jan Grimes, Assistant Auditor-Controller, Central Operations

Chriss W. Street, Treasurer-Tax Collector

Brett R. Barbre, Chief Assistant Treasurer-Tax Collector

Paul C. Gorman, Assistant Treasurer-Tax Collector, Treasury

Foreperson, Grand Jury

Darlene J. Bloom, Clerk of the Board of Supervisors



#### OFFICE OF THE TREASURER-TAX COLLECTOR

HALL OF FINANCE & RECORDS 12 CIVIC CENTER PLAZA, SUITE G76 POST OFFICE BOX 4515 SANTA ANA, CA 92701 www.ttc.ocgov.com CHRISS W. STREET TREASPREE-TAX COLLECTOR

BRETT R. BARBRE
CHIEF ASSISTANT TREASURER-TAX COLLECTOR

PAUL C. GORMAN, C.P.A., CTP ASSISTANT TREASPREE TAX COLLECTOR TREASPRE

WALTER DANIELS ASSISTANT TREASURER-TAX COLLECTOR TAX COLLECTION

ROBIN RUSSELL ASSISTANT TREASURER-TAX COLLECTOR ADMINISTRATION

CLARISSA ADRIANO-CERES ASSISTANT TREASURER-TAX COLLECTOR INFORMATION TECHNOLOGY

### STATEMENT OF ASSETS HELD BY THE COUNTY TREASURY As of March 31, 2007

#### **ASSETS**

	County			Educational				
	Pool			Pool	Non-Pooled		 <u>Total</u>	
CASH								
Cash on Hand	\$	3,242	S	-	\$	-	\$ 3,242	
Demand Accounts		34,157,748		3,404,252		31.869	37,593,869	
Total Cash		34,160,990		3,404,252		31,869	37,597,111	
INVESTMENTS, stated at cost								
Orange County Investment Pool:								
Money Market Fund	1,	798,441,667					1,798,441,667	
Extended Fund	1,	404,385,857					1,404,385,857	
Orange County Educational Pool:								
Money Market Fund				2.152,696,227			2,152,696,227	
Extended Fund				850,000,000			850,000,000	
Non-pooled					13	9,614,011	139,614,011	
Total Investments	3,	202,827,524		3,002,696,227	13	9,614,011	 6,345,137,762	
TOTAL ASSETS	\$ 3,	236,988,514	\$	3,006,100,479	\$ 13	9,645,880	\$ 6,382,734,873	

Chriss W. Street
Treasurer-Tax Collector

See accompanying Independent Auditor's Report