



Internal Audit Department

O R A N G E C O U N T Y

AUDIT HIGHLIGHT

OCTOBER 29, 2013

RESULTS OF CONTINUOUS AUDITING USING CAATS – OCTOBER 2013: Auditor-Controller, Human Resource Services, & County Procurement Office Audit for Duplicate Vendor Payments and Other Periodic Routines Audit No. 1349-D

WHAT WE FOUND?

Duplicate Vendor Payments: Our review of **\$128 million** vendor disbursements processed during September 2013 found that 99% of invoices were paid only once. Of the 15,834 invoices processed during September 2013, we identified **one (1) potential duplicate payment** made to a vendor totaling \$107.

Employee-Vendor: At September 30, 2013, **one (1) potential conflict** was identified in the employee-vendor matches we reviewed and is being evaluated further for conflict or noncompliance with County policy. The results of our evaluation will be included in a future report.

Working Retirees: As of September 19, 2013, **no OC working retirees exceeded** the fiscal year 2013-2014 limits of 960 or 720 hours mandated by Government Code Sections 31680.6 & 31641.04.

Payroll Direct Deposits: **No findings** resulted from the payroll direct deposit CAAT routine this month.

WHY IS THIS ANALYSIS IMPORTANT?

Duplicate Vendor Payments: For FY 12-13, established vendor payments were about **\$2.6 billion** (this amount is a subset of the total payments and does not include miscellaneous vendor payments; see report for details). To date, we have identified **\$1,025,809** in duplicate payments made to vendors of which the County has collected **\$1,013,713** or 99%.

Working Retirees: As of September 19, 2013, OC working retiree/extra-help hours were:

Department	No. of Working Retirees	FY 13-14 Hours
Sheriff-Coroner	86	15,045
District Attorney	22	4,576
Probation	11	1,719
Assessor	9	1,351
Health Care Agency	10	1,223
Social Services Agency	3	860
OC Public Works	4	621
Human Resource Services	2	397
Treasurer-Tax Collector	1	207
BOS 2 nd District	1	41
Child Support Services	1	17
Total	150	26,057

Payroll Direct Deposits: For FY 12-13, direct deposits for regular payroll were about **\$1.3 billion**.

CAATS - Cited as a Best Practice by the Institute of Internal Auditors