

Shawn Nelson, Vice Chairman



#### Internal Audit Department

### OUNTY

# AUDIT HIGHLIGHT

**JUNE 25, 2012** 

## RESULTS OF CONTINUOUS AUDITING USING CAATS:

Auditor-Controller, Human Resources, & County Procurement Office **Duplicate Vendor Payments and Other Routines** Audit No. 1139-L

### WHAT WE FOUND?

<u>Duplicate Vendor Payments</u>: Our review of \$245 million vendor disbursements processed during May 2012 found that 100% of invoices were paid only once. Of the 18,458 invoices processed during May 2012, we identified **no** potential duplicate payments made to vendors of the \$245 million.

Employee-Vendor: All potential employee-matches identified to date have been researched and resolved to HRD's satisfaction. Our next analysis will be performed at June 30, 2012.

Working Retirees: As of May 31, 2012, no OC working retirees exceeded the annual fiscal year limits of 960 or 720 hours mandated by Government Code Sections 31680.6 & 31641.04.

Payroll Direct Deposit: No findings resulted from the payroll direct deposit CAAT routine this month.

#### WHY IS THIS ANALYSIS IMPORTANT?

Duplicate Vendor Payments: For FY 10-11, established vendor payments were about \$2.4 billion (this amount is a subset of the total payments and does not include miscellaneous vendor payments; see report for details). To date, we have identified \$983,595 in duplicate payments made to vendors of which the County has collected \$970,101 or 99%.

Working Retirees: As of May 31, 2012, OC working retiree/extra-help data for FY 11-12 is:

	No. of Working	Total FY 11-12
Department	Retirees	Hours To Date
Sheriff-Coroner	88	49,356
District Attorney	29	15,264
Health Care Agency	15	7,217
Assessor	12	6,654
Probation	9	4,213
OC Public Works	2	1,806
County Counsel	2	1,521
Treasurer-Tax Collector	1	818
Auditor-Controller	1	570
Human Resources	2	488
Social Services Agency	2	367
Child Support Services	1	300
Clerk of the Board	1	157
John Wayne Airport	1	97
Total	166	88,828

Payroll Direct Deposit: For FY 10-11, direct deposits for regular payroll were about \$1.3 billion.

CAATS - Cited as a Best Practice by the Institute of Internal Auditors