



Internal Audit Department

O R A N G E C O U N T Y

AUDIT HIGHLIGHT

APRIL 30, 2012

RESULTS OF CONTINUOUS AUDITING USING CAATS: Auditor-Controller, Human Resources, & County Procurement Office Duplicate Vendor Payments and Other Routines Audit No. 1139-J

WHAT WE FOUND?

Duplicate Vendor Payments: Our review of \$175 million vendor disbursements processed during March 2012 found that **99.99% of invoices were paid only once**. Of the 26,725 invoices processed during March 2012, we identified **one (1)** potential duplicate payment made to vendors totaling \$300 or .0002% of the \$175 million.

Employee-Vendor: At the quarter-end 3/31/12, **no employee-vendor conflicts** were identified in the employee-vendor matches we reviewed. Our next analysis will be performed at June 30, 2012.

Working Retirees: As of April 5, 2012, **no OC working retirees exceeded the annual fiscal year limits** of 960 or 720 hours mandated by Government Code Sections 31680.6 & 31641.04.

Payroll Direct Deposit: **No findings** resulted from the payroll direct deposit CAAT routine this month.

WHY IS THIS ANALYSIS IMPORTANT?

Duplicate Vendor Payments: For FY 10-11, established vendor payments were about \$2.4 billion (this amount is a subset of the total payments and does not include miscellaneous vendor payments; see report for details). To date, we have identified \$983,595 in duplicate payments made to vendors of which the County has collected \$970,101 or 99%.

Employee-Vendor: At March 31, 2012, 39,402 employee and 15,801 vendor addresses and phone numbers were analyzed for potential conflicts.

Working Retirees: As of April 5, 2012, OC working retiree/extra-help data for FY 11-12 is:

Department	No. of Working Retirees	Total FY 11-12 Hours To Date
Sheriff-Coroner	75	38,929
District Attorney	23	11,177
Health Care Agency	13	6,341
Assessor	11	5,164
Probation	8	2,484
OC Public Works	2	1,614
County Counsel	2	1,146
Treasurer-Tax Collector	1	643
Human Resources	2	488
Auditor-Controller	1	318
Social Services Agency	2	180
Clerk of the Board	1	131
Child Support Services	1	32
Total	142	68,647

Payroll Direct Deposit: For FY 10-11, direct deposits for regular payroll were about \$1.3 billion.

CAATS - Cited as a Best Practice by the Institute of Internal Auditors

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For more information, please contact Dr. Peter Hughes, CPA, Director of Internal Audit at (714) 834-5475 or peter.hughes@iad.ocgov.com