AUDIT HIGHLIGHT SEPTEMBER 22, 2011

RESULTS OF CONTINUOUS AUDITING USING CAATS:

Auditor-Controller, Human Resources, & County Procurement Office

Duplicate Vendor Payments and Other Routines

Audit No. 1139-C

WHAT WE FOUND?

Duplicate Vendor Payments: Our review of $234 million vendor disbursements processed during August 2011 found that **100% of invoices were paid only once.** Of the 13,383 invoices processed during August 2011, we identified **no** potential duplicate payments made to vendors.

Employee-Vendor: All potential employee-vendor matches identified to date have been researched and resolved to HRD's satisfaction. Our next analysis will be performed at September 30, 2011.

Working Retirees: As of 8/25/11, no OC working retirees exceeded the annual limits of 960 or 720 hours mandated by Government Code Sections 31680.6 & 31641.04.

Payroll Direct Deposit: No findings resulted from the payroll direct deposit CAAT routine this month.

In Home Supportive Services: As reported in our August 2011 CAAT report (1139-B), we identified 92 active County employees who are also IHSS providers. Of the 92 matches, 21 were resolved in a prior analysis performed by SSA and 14 were determined to have no conflict with County employment by HRD. The remaining 57 are undergoing review by SSA.

WHY IS THIS ANALYSIS IMPORTANT?

Vendor Payments: For FY 10-11, established vendor payments were about $2.4 billion (this amount is a subset of the total payments and does not include miscellaneous vendor payments; see report for details). To date, we have identified **$980,675** in duplicate payments made to vendors of which the County has collected **$954,858** or **97%**.

Working Retirees: As of 8/25/11, OC working retiree/extra-help data is:

Department	No. of Working Retirees	Total FY Hours To Date
Sheriff-Coroner	60	8,224
Health Care Agency	11	1,385
District Attorney	11	1,306
Assessor	6	461
OC Public Works	2	292
County Counsel	1	158
Human Resources	1	112
Total	92	11,938

Payroll Direct Deposit: For FY 10-11, direct deposits for regular payroll were about $1.3 billion.

In Home Supportive Services: Evaluate IHSS providers (15,850 at 5/31/11) to identify matches with active County employees for potential conflicts of interest with County employment.

CAATS - Cited as a Best Practice by the Institute of Internal Auditors

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For more information, please contact Dr. Peter Hughes, CPA, Director of Internal Audit at (714) 834-5475 or peter.hughes@iad.ocgov.com