

Internal Audit Department

ORANGE OUNTY

AUDIT HIGHLIGHT

JUNE 16, 2011

RESULTS OF CONTINUOUS AUDITING USING CAATS:

Auditor-Controller, Human Resources, & County Procurement Office **Duplicate Vendor Payments and Other Routines** Audit No. 1041-M

WHAT WE FOUND?

Duplicate Vendor Payments: Our review of \$216 million vendor disbursements processed during May 2011 found that 100% of invoices were paid only once. Of the 20,308 invoices processed during May 2011, we identified **no** potential duplicate payments made to vendors of the \$216 million.

Employee-Vendor: This routine is performed on a quarterly basis. All potential employee/vendor matches identified to date have been researched and resolved to Human Resources Department's satisfaction. Our next analysis will be performed at June 30, 2011.

Working Retirees: As of 5/26/11, no working retirees exceeded the annual limits of 960 or 720 hours for FY 10-11 as mandated by Government Code Sections 31680.6 & 31641.04.

Payroll Direct Deposit: No findings resulted from the payroll direct deposit CAAT routine this month.

WHY IS THIS ANALYSIS IMPORTANT?

Vendor Payments: For FY 09-10, established vendor payments were about \$2.2 billion (this amount is a subset of the total payments and does not include miscellaneous vendor payments; see report for details). To date, we have identified \$979,804 in duplicate payments made to vendors of which the County has collected \$941,848 or 96%.

Working Retirees: For FY 10-11, extra help/working retirees with hours as of 5/26/11:

	No. of Working	Total FY
Department	Retirees	Hours To Date
Sheriff-Coroner	69	36,283
District Attorney	24	10,283
Assessor	10	6,923
Health Care Agency	11	6,653
OC Public Works	2	1,538
County Counsel	1	801
Auditor-Controller	1	289
Treasurer-Tax Collector	1	120
Total	119	62,890

Payroll Direct Deposit: For FY 09-10, direct deposits for regular payroll were about \$1.3 billion.

CAATS - Cited as a Best Practice by the Institute of Internal Auditors