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# Internal Audit Department

COUNTY ORANGE

## **AUDIT HIGHLIGHT**

**JANUARY 14, 2011** 

## RESULTS OF CONTINUOUS AUDITING USING CAATS: Auditor-Controller, Human Resources, & County Procurement Office **Duplicate Vendor Payments and Other Routines** Audit No. 1041-H

#### WHAT WE FOUND?

Duplicate Vendor Payments: Our review of \$146 million vendor disbursements processed during December 2010 found that 99.93% of invoices were paid only once. Of the 13,729 invoices processed during December 2010, we identified 10 potential duplicate payments made to vendors totaling \$2,049 or .001% of the \$146 million.

At quarter-end 12/31/10, no potential employee-vendor matches were Employee-Vendor: identified. Our next analysis will be performed at 3/31/11.

Working Retirees: As of 12/22/10, no working retirees exceeded the annual limits of 960 or 720 hours for FY 10-11 as mandated by Government Code Sections 31680.6 & 31641.04.

Payroll Direct Deposit: No findings resulted from the payroll direct deposit CAAT routine this month.

### WHY IS THIS ANALYSIS IMPORTANT?

Vendor Payments: For FY 09-10, established vendor payments were about \$2.2 billion (this amount is a subset of the total payments and does not include miscellaneous vendor payments; see report for details). To date, we have identified \$974,288 in duplicate payments made to vendors of which the County has collected \$904,864 or 93%.

Working Retirees: For FY 10-11, extra help/working retirees with hours as of 12/22/10:

	No. of Working	Total FY
Department	Retirees	Hours To Date
Sheriff-Coroner	60	19,394
District Attorney	12	4,228
Health Care Agency	10	3,808
Assessor	9	2,576
OC Public Works	2	837
County Counsel	1	454
Auditor-Controller	1	289
Treasurer-Tax Collector	1	112
Total	96	31,698

Payroll Direct Deposit: For FY 09-10, direct deposits for regular payroll were about \$1.3 billion.

## CAATS - Cited as a Best Practice by the Institute of Internal Auditors